

FORM II

Form for giving intimation or seeking previous sanction under Rule-7(2) of the Tamil Nadu Government Servant Conduct Rules, 1973 for transaction in respect of movable property.

1. Name of the Government  
Servant ..
2. Scale of pay and present  
pay ..
3. Purpose of application  
sanction for transaction/  
intimation of transaction ..
4. Whether property is being  
acquired or disposed of ..
5. a) Probable date of acqui- ..  
sition or disposal of  
property  
b) If the property is  
already acquired/  
disposed of - Actual  
date of transaction.
6. a) Description of the property..  
(e.g.) Car/Scooter/Motor  
Cycle/Refrigerator/  
Colour Television/Video  
Cassette Recorder/  
jewellery/loans /insurance  
policies etc.)
7. Mode of acquisition/disposal ..  
(Purchase sale, gift, mort-  
gage, lease or otherwise).
8. Sale/purchase price of the  
property (Market value in  
the case of gifts)
9. In case of acquisition,  
Source or sources from  
which financed/proposed to be  
financed:  
a) Personal savings  
b) Other sources giving  
details.
10. In the case of disposal  
of property, was requisite  
sanction/intimation  
obtained/given for its  
acquisition (A copy of the  
sanction/acknowledgement  
should be attached).

11. a) Name and address of the party with whom transaction is proposed to be made has been made.

b) Is the party related to the applicant? If so, state the relationship.

(c) Did the applicant have any dealings with the party in his official capacity at any time, or is the applicant likely to have any dealings with him in the near future?

(d) Nature of official dealings with the party

(e) How was the transaction arranged?

(Whether through any statutory body or a private agency; through advertisements or through friends and relatives. Full particulars to be given).

12. In the case of acquisition by gifts, whether sanction is also required under Rule 3(1) of the TNGSC Rules, 1973.

13. Any other relevant fact which the applicant may like to mention.

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contd.3

DECLARATION

I, ..... hereby declare that the particulars given above are true. I request that I may be given permission to acquire/dispose of property as described above from/to the party whose name is mentioned in item-11 above.

OR

I, ..... hereby intimate the acquisition/disposal of property by me as detailed above. I declare that the particulars given above are true.

Station:

Signature:

Date:

Designation:

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- NOTE:
1. In the above form, different portions may be used according to requirement.
  2. Where previous sanction is asked for, the application should be submitted at least 30 days before the proposed date of the transaction

