

WORKSHOP / DEMO OF NSP OTR

Presentation for Scheme Nodal Officer

National Informatics Center
Ministry of Electronics & Information Technology

18th July 2024



Task Force recommendations
approved by CoS regarding One Time
Registration on NSP

OTR

- 1. OTR is mandatory to apply for Scholarships on National Scholarship Portal and will be valid for entire academic career of the student.**
- 2. Aadhaar is required for generation of OTR.**
- 3. In case Aadhaar is not assigned to the students, they can generate OTR with EID, however they have to update their Aadhaar details within one month.**
- 4. In case if minor students do not have Aadhaar, they can apply from their parent/legal guardian's Aadhaar.**
- 5. Only one OTR ID is allowed per student. In case of parent/legal guardian Aadhaar, two OTRs (for two child) are allowed. In case more than one OTR is found for a student, that student would be debarred from scholarships.**





- OTR is a unique no. generated on NSP after completion of eKYC.
- OTR number is generated once and remains valid throughout the student's academic career.
- OTR eliminates the need of repetitive registrations in forthcoming academic years.
- The One-Time Registration (OTR) system will streamline and ensure de-duplication across various schemes onboarded on different scholarship portals in the future.

- OTR eliminates the need of repetitive registrations in forthcoming academic years.
- The One-Time Registration (OTR) system will streamline and ensure de-duplication across various schemes onboarded on different scholarship portals in the future.
- Student will apply for scholarship using OTR. Merely generation of OTR does not tantamount to application for scholarship.
- OTR generation is a two-step process:
 1. **Generate reference no.**
 2. **Perform face-authentication to get OTR-**
 - a. **Use NSP OTR mobile app for face-authentication.**
 - b. **Also, AadhaarFaceRD is required to perform face authentication.**
 - c. **NSP OTR and AadhaarFaceRD app are available on google play store.**



All Scholarship disbursement are through AePS.

No fee will be levied for the generation of OTR on NSP.

OTR can be used for deduplication among different scholarship schemes.

No of OTRs generated till 15th July, 2024 :- 10,54,304





Process flow of **One-Time** **Registration** (OTR) Module



Announcements

20/12/2023

Account number is not required for scholarship disbursement through NSP. Scholarship will be disbursed directly into the Aadhaar seeded bank account of the beneficiary.

23/12/2024

Account number is not required for scholarship disbursement through NSP. Scholarship will be disbursed directly into the Aadhaar seeded bank account of the beneficiary.

[View more](#)



Get your OTR

OTR is a unique xx-digit scholar registration number essential for students to access central or state government scholarships in India.

This unique identifier simplifies and secures the scholarship application process, ensuring efficient and transparent access to educational funding.

By registering for a OTR, students seamlessly integrate into the national scholarship network, facilitating smoother and more reliable financial support for their academic pursuits.

[Apply now!](#)

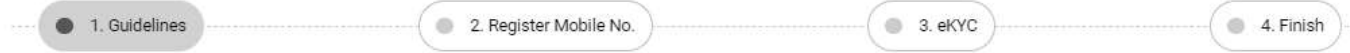




- ←
- Login
- Register
- Change Mobile no.

Register

Already have an account? [Login](#)



1. One Time Registration (OTR) Guidelines for Scholarships Hosted on NSP

- Mandatory Requirement:** One Time Registration (OTR) is mandatory for applying for various scholarship schemes on National Scholarship Portal/other portals.
- Essential Requirement for OTR:** Active mobile number is mandatory for OTR.
- No payment of fee is required for OTR.
- Steps for Registration:**
 - Once allotted an OTR, student can apply for scholarship later when the portal is open for application submission.
 - Upon successful registration, a reference number will be sent on the registered mobile number.
 - Download and install NSP OTR app and Aadhaar Face RD services on android based devices.
 - Perform the Face-Authentication using the generated reference number for OTR sent on your mobile no.
 - After successful Face-Authentication OTR will be generated.
- Please apply for Scholarship using OTR. Merely generation of OTR does not tantamount to application for scholarship.
- Aadhaar Requirement:** Aadhaar is required for OTR. If Aadhaar is not assigned, registration can be done using Enrollment ID (EID) for Aadhaar. If a minor student has not been assigned Aadhaar yet, registration can be done using Aadhaar of her parent or legal guardian.
- It is advised to update other relevant demographic records (name, dob, gender) to match with Aadhaar/EID.
- Parent/legal guardian of minor applying with their Aadhaar must ensure that while making an application for Aadhaar enrolment of minor shall use the same demographic details (of minor) as used in the OTR.
- One OTR ID is allowed per student. However, parent/legal guardian can generate upto a maximum of two OTRs (for two minor children)
- In case more than one OTR is found for a student, she would be liable for debarment from scholarships.

I agree to the following:

- I have read and understood the guidelines for One time Registration.
- I hereby consent to use the Aadhaar/ OTR for de-duplication on NSP/State/UT Scholarship Portals.

Cancel

Next



[←](#) [Login](#) [Register](#) [Change Mobile no.](#)

Register

Already have an account? [Login](#)

1. Guidelines

2. Register Mobile No.

3. eKYC

4. Finish

2. Register Mobile No.

Mobile Number*

Get OTP

Enter OTP *

Image Captcha

Audio Captcha

IDHGPN



Enter Captcha Code *

Cancel

Verify

Note:-

1. Student/Parent/Legal guardian must read the instructions carefully before registration.
2. Student/Parent/Legal guardian is advised to submit the requisite details carefully before submission of the OTR Registration form. Correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Student/Parent/Legal guardian is advised to submit her active mobile number and e-mail address in the OTR registration form. All correspondence/communication will be done on the submitted mobile/e-mail only.
5. Student is advised to refer to National Scholarship Portal for regular updates.



Students



[←](#)
[Login](#)
[Register](#)
[Change Mobile no.](#)

Register

Already have an account? [Login](#)



3. eKYC

I have Aadhaar
 Aadhaar not assigned (I have EID)
 Parent/Legal Guardian Aadhaar Number

I have Aadhaar

Aadhaar No.*

Enter OTP *

Image Captcha
 Audio Captcha

Enter Captcha Code *

[Cancel](#)

[Verify](#)

Note:-

1. Parent/Legal Guardian/Student must read the instructions carefully before registration.
2. Parent/Legal Guardian/Student is advised to fill the requisite details carefully before submission of the application form, as correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Parent/Legal Guardian/Student is advised to refer to National Scholarship Portal for regular updates.



Consent for providing Aadhaar

Major Applicant (Age greater than or equal to 18)

1. I have voluntarily submitted my Aadhaar number, and I am aware that it will be used to authenticate my identity.
2. I am aware that my Aadhaar number will be used to authenticate my identity by matching my personal identification details available in the Aadhaar records of UIDAI.
3. I am aware that my Aadhaar will be used for de-duplication across government portals.
4. I am aware that my Aadhaar number will also be used for making scholarship payments in the bank account seeded to my Aadhaar number.

Parent's/Legal Guardian's consent in case of Minor Applicant (Age less than 18)

1. I have voluntarily submitted my child's/my ward's Aadhaar number, and I am aware that it will be used to authenticate my child's/my ward's identity.
2. I am aware that my child's/ward's Aadhaar number will be used to authenticate his/her identity by matching his/her personal identification details available in the Aadhaar records of UIDAI.
3. I am aware that my child's/ward's Aadhaar will be used for de-duplication across government portals.
4. I am aware that the Aadhaar number of my child will also be used for making scholarship payments in the bank account seeded to the Aadhaar number of the child.

Cancel

I Agree

3. Any wrong/false information may lead to rejection.

4. Parent/Legal Guardian/Student is advised to refer to National Scholarship Portal for regular updates.



2. Student/Parent/Legal guardian is advised to submit the requisite details carefully before submission of the OTR Registration form. Correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Candidates are advised to fill their correct details in the online application. All Correspondence/communication will be made through mobile/e-mail only.
5. Student is advised to refer to National Scholarship Portal for regular updates.

Gender

Date Of Birth

Address

Enter Applicant Details

Applicant Name*

Gender*

Select gender

Date Of Birth*

DD/MM/YYYY

Mother's Name*

Father's Name*

Email Id

Image Captcha

Audio Captcha

Enter Captcha Code

NPCI Mapper Status

NPCI Success

00:04



Your Bank Account is seeded with Aadhaar on NPCI Mapper.



Enter Applicant Details

Applicant Name*

Gender*

Select gender

Date Of Birth*

DD/MM/YYYY

Mother's Name*

Father's Name*

Email Id

Image Captcha

Audio Captcha



Enter Captcha Code

NPCI Mapper Status

Cancel

Finish

NPCI Failed

00:03

Your Aadhaar is not seeded with your Bank Account. Contact your Bank branch for the same. (Scholarship will not be disbursed without seeding Aadhaar with Bank Account).

[Help](#)



Register

Already have an account? [Login](#)

1. Guidelines

2. Register Mobile No.

3. eKYC

4. Finish

Applicant Details as per Aadhaar No.

Applicant Name

V. [redacted] a

Aadhaar No.

XX [redacted] 7



Gender

M e

Date Of Birth

02 [redacted] 0

Address

2N [redacted] G,
Se [redacted]

Note:-

1. Student/Parent/Legal guardian must read the instructions carefully before registration.
2. Student/Parent/Legal guardian is advised to submit the requisite details carefully before submission of the OTR Registration form. Correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Candidates are advised to fill their correct details in the online application.
5. Student is advised to refer to National Scholarship Portal for regular updates.

Enter Details

Mother's Name*

Test

Father's Name*

Test

Email Id

[redacted]

Image Captcha

Audio Captcha

KWCZ6H



Enter Captcha Code

KWCZ6H

NPCI Mapper Status

XXXX Bank

Your Bank Account is seeded with Aadhaar on NPCI Mapper.

Cancel

Finish



Students



- ←
- Login
- Register**
- Change Mobile no.

Register

Already have an account? [Login](#)



You have successfully generated the reference and your reference number is:

R24-000000124

Kindly download the NSP OTR mobile app and complete your face authentication for generating OTR.



Note:-

1. Student/Parent/Legal guardian must read the instructions carefully before registration.
2. Student/Parent/Legal guardian is advised to submit the requisite details carefully before submission of the OTR Registration form. Correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Candidates are advised to fill their correct details in the online application.
5. Student is advised to refer to National Scholarship Portal for regular updates.



[Video demonstration for OTR Registration of students](#)



[Video demonstration for Face Authentication of students](#)



Step-1: Search and install **NSP OTR** app on Google Play Store.

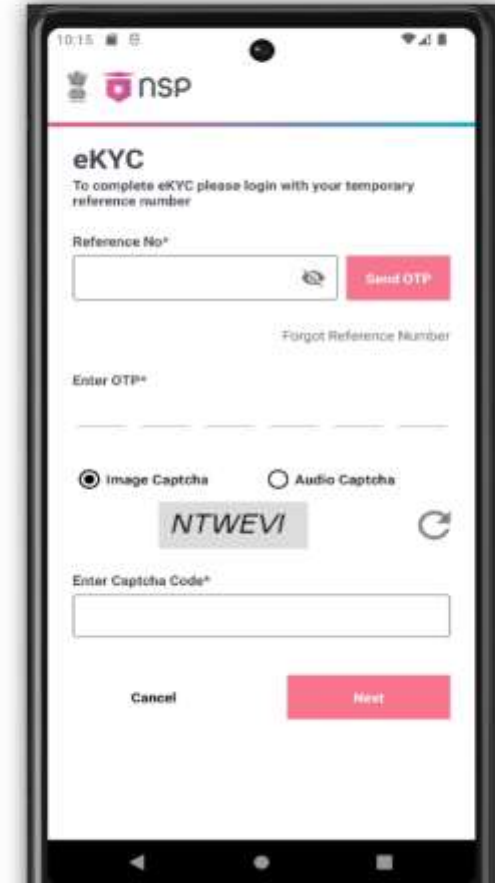
Step-2
Open NSP app and click on eKYC by FaceAuth.

National Scholarship Portal
One Time Registration

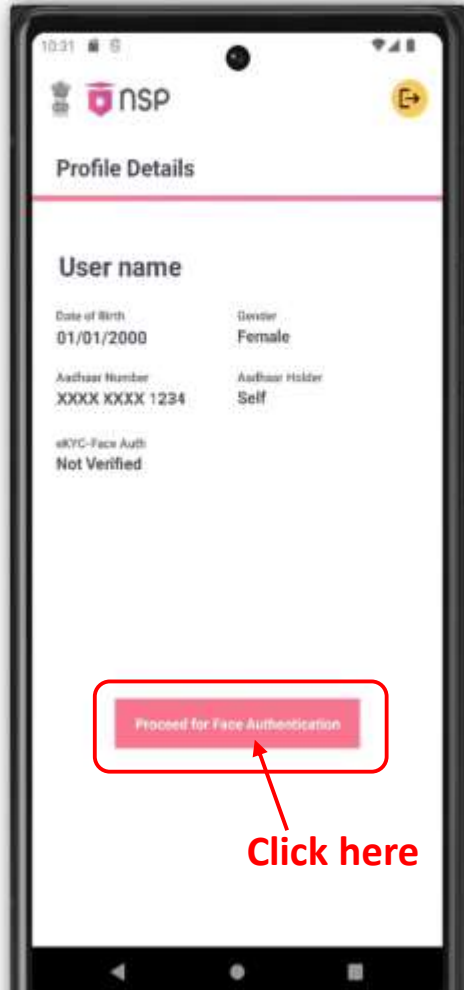


Step-3
Enter reference No. and click on **Send OTP**. Type OTP received on its mobile no., then type captcha vale and tap **NEXT** button.

Login using your Reference No.
to complete eKYC

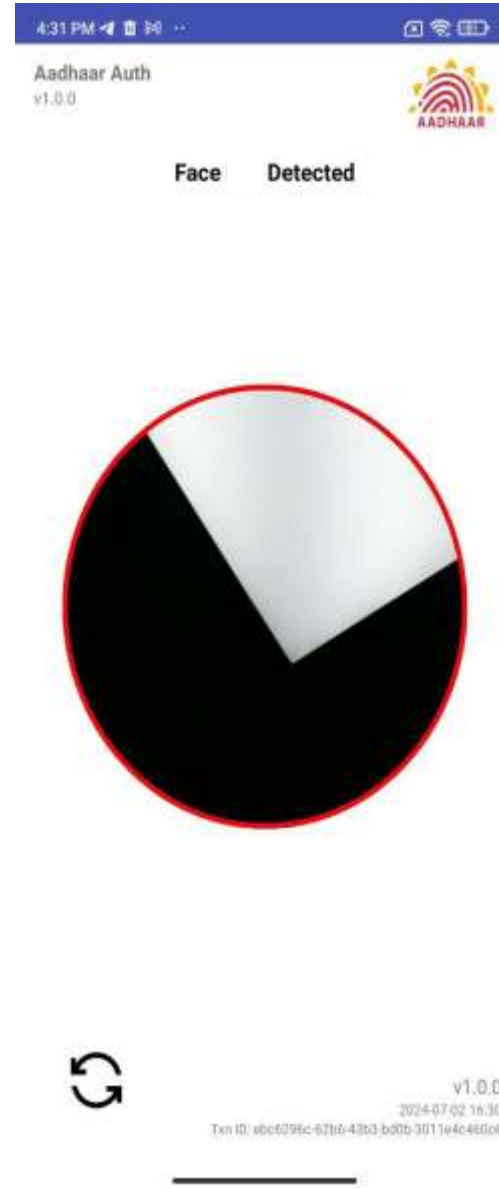


Do you Aadhaar enabled Face authentication to complete eKYC

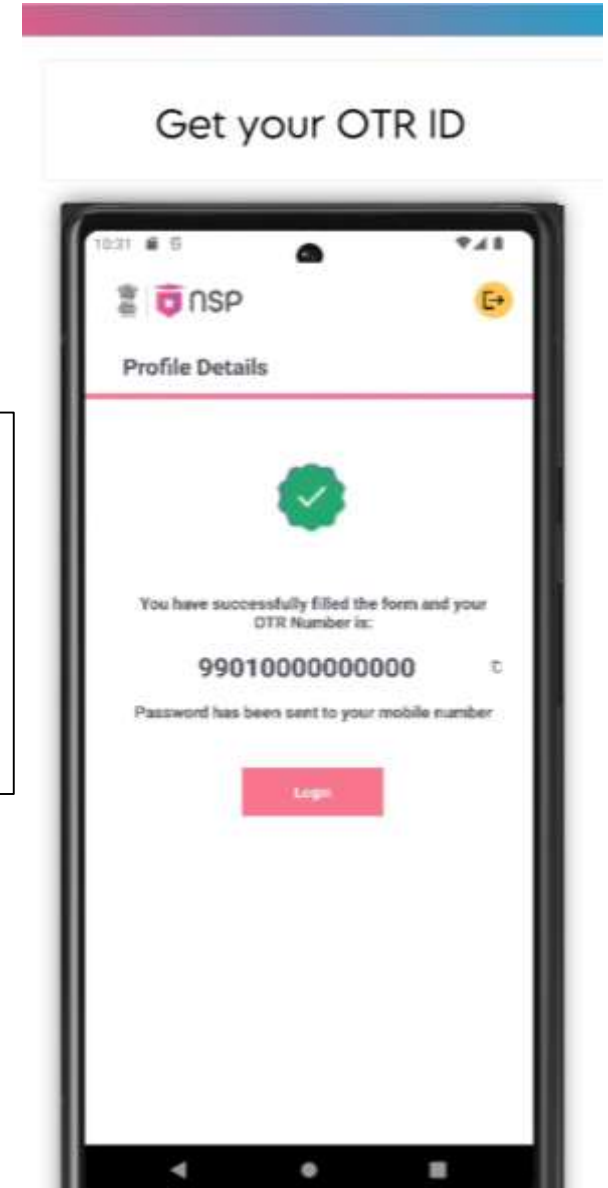


Step-4
The user gets its personal details and click on **Proceed for face Authentication**

Step-5
The user's face gets authenticated



Step-6
The user successfully generates the OTR No.





Students

- ←
- Login
- Register
- Change Mobile no.

Register

Already have an account? [Login](#)

- 1. Guidelines
- 2. Register Mobile No.
- 3. eKYC
- 4. Finish

3. eKYC

- I have Aadhaar
- Aadhaar not assigned (I have EID)
- Parent/Legal Guardian Aadhaar Number

Aadhaar not assigned (I have EID)

EID* [Help](#)

EID Date*

Time(HH:MM:SS)*

- Image Captcha
- Audio Captcha



Enter Captcha Code *

Cancel

Verify

Note:-

- Parent/Legal Guardian/Student must read the instructions carefully before registration.
- Parent/Legal Guardian/Student is advised to fill the requisite details carefully before submission of the application form, as correction/editing will not be allowed after submission.
- Any wrong/false information may lead to rejection.
- Parent/Legal Guardian/Student is advised to refer to National Scholarship Portal for regular updates.



Students

[←](#) [Login](#) [Register](#) [Change Mobile no.](#)

Register

Already have an account? [Login](#)



Enter Applicant Details

Applicant Name*

Gender*

Date Of Birth*

Mother's Name*

Father's Name*

Email id

Image Captcha Audio Captcha

Enter Captcha Code

Note:-

1. Student/Parent/Legal guardian must read the instructions carefully before registration.
2. Student/Parent/Legal guardian is advised to submit the requisite details carefully before submission of the OTR Registration form. Correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Candidates are advised to fill their correct details in the online application.
5. Student is advised to refer to National Scholarship Portal for regular updates.

Declaration in case of Enrollment number (EID)

I have applied for Aadhaar and have not been assigned Aadhaar yet. I am registering on NSP with EID. I am aware that my registration is temporary and is subject to cancellation in case I fail to submit my Aadhaar within one month.

I confirm that above details (Name, Gender, DoB) are identical to the corresponding details as provided during Aadhaar enrollment. If there is any discrepancy, my application would be summarily rejected.

[Cancel](#) [Verify](#)



Students



[←](#)
[Login](#)
[Register](#)
[Change Mobile no.](#)

Register

Already have an account? [Login](#)



You have successfully generated OTR and your OTR Number is:

24010000175247

Please check NSP guidelines regarding the EID generated OTR.

Note:-

1. Student/Parent/Legal guardian must read the instructions carefully before registration.
2. Student/Parent/Legal guardian is advised to submit the requisite details carefully before submission of the OTR Registration form. Correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Candidates are advised to fill their correct details in the online application.
5. Student is advised to refer to National Scholarship Portal for regular updates.



Register

Already have an account? [Login](#)



3. eKYC

I have Aadhaar
 Aadhaar not assigned (I have EID)
 Parent/Legal Guardian Aadhaar Number

Parent/Legal Guardian Aadhaar Number

Applicant is Minor and applying with

Father's Aadhaar
 Mother's Aadhaar
 I am orphan & applying with my legal guardian Aadhaar

Father Aadhaar No. *

Enter OTP *

Image Captcha
 Audio Captcha

Enter Captcha Code *

Note:-

1. Parent/Legal Guardian/Student must read the instructions carefully before registration.
2. Parent/Legal Guardian/Student is advised to fill the requisite details carefully before submission of the application form, as correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Parent/Legal Guardian/Student is advised to refer to National Scholarship Portal for regular updates.



Consent for providing Aadhaar by Parent/Legal Guardian (in case of Minor Student, age <18 and does not have Aadhaar)

1. I have voluntarily submitted my Aadhaar and I am aware that it will be used to authenticate my child/my ward & my identity (as per Aadhaar records).
2. I am aware that my Aadhaar will be used for de-duplication across government portals.
3. I am aware that my Aadhaar will be used for receiving my child's/ward's scholarship through the Aadhaar Payment Bridge (APB).
4. On attaining the age of 18 the child/minor/ward shall be liable to update her Aadhaar against this OTR

Cancel

I Agree



Father Details as per Aadhaar No.

Name	Aadhaar No.	<input type="text"/>
<input type="text"/>	<input type="text"/>	
Gender	Date Of Birth	
<input type="text"/>	<input type="text"/>	
Address:		
<input type="text"/>		

Note:-

1. Student/Parent/Legal guardian must read the instructions carefully before registration.
2. Student/Parent/Legal guardian is advised to submit the requisite details carefully before submission of the OTR Registration form. Correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Candidates are advised to fill their correct details in the online application. All Correspondence/communication will be made through mobile/e-mail only.
5. Student is advised to refer to National Scholarship Portal for regular updates.

Enter Applicant Details

Applicant Name*	<input type="text"/>
Gender*	<input type="text" value="Select gender"/>
Date Of Birth*	<input type="text" value="DD/MM/YYYY"/>
Mother's Name*	<input type="text"/>
Father's Name*	<input type="text"/>
Email Id	<input type="text"/>
<input checked="" type="radio"/> Image Captcha	<input type="radio"/> Audio Captcha
Enter Captcha Code	<input type="text"/>
NPCI Mapper Status	

Cancel



Students



- ←
- Login
- Register**
- Change Mobile no.

Register

Already have an account? [Login](#)



You have successfully generated the reference and your reference number is:

R24-000000187

Kindly download the NSP OTR mobile app and complete your face authentication for generating OTR.



Note:-

1. Student/Parent/Legal guardian must read the instructions carefully before registration.
2. Student/Parent/Legal guardian is advised to submit the requisite details carefully before submission of the OTR Registration form. Correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Candidates are advised to fill their correct details in the online application.
5. Student is advised to refer to National Scholarship Portal for regular updates.



OTR Guidelines for renewal students of AY 2024-25



A. Instructions to the students who had performed face authentication in AY 2023-24 and have received the OTR no.

1. NSP earlier launched the face-authentication service in AY 2023-24 and it was optional for the students to perform their face authentication.
2. NSP has generated the One Time Registration (OTR) no. for the students who have performed the face-authentication in AY 2023-24 and the same has been sent to the applicant through SMS on their registered mobile no.
3. Students who have received the OTR no. can directly apply for scholarship on NSP portal.
4. In case, the student has not received the OTR number through SMS, OTR no. can be retrieved using "**Forgot OTR?**" option under **OTR Login window** available on National Scholarship Portal.



B. Instructions to the students who did not perform face authentication in AY 2023-24

1. NSP has generated the reference no. to the students who have completed the OTP based eKYC and have not completed their face-authentication in AY 2023-24.
2. OTR no. can now be obtained by completing face-authentication on NSP.
3. Following steps are required to generate the OTR no.:
 - a. Download and install AadhaarFaceRD services in the android device.
(link:
<https://play.google.com/store/apps/details?id=in.gov.uidai.facerd>)
 - b. Download and install the NSP OTR App from the Google Play Store.
(link:
<https://play.google.com/store/apps/details?id=in.gov.scholarships.n>



Recover - One-Time Registration (OTR)

Students

← Login Register Change Mobile no.

Login

New user? [Register yourself](#)

Enter OTR (One Time Registration) no.:

[Forgot OTR?](#)

Password

[Forgot Password?](#)

Image Captcha

Audio Captcha

BKGONU



Enter Captcha Code *

Cancel

Login

Student login tips

1. Student/Parent/Legal guardian must read the instructions carefully before registration.
2. Student/Parent/Legal is advised to fill all the required details carefully and check properly before submission as correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Enter correct OTR number as provided during registration. The unique identifier helps to verify identity and track application progress.
5. Keep your password confidential and avoid sharing it with anyone to protect your account security.
6. In case you forget your password, utilize the Forgot Password option to reset it.
7. Student/Parent/Legal is also advised to refer to National Scholarship Portal for regular updates.



Students

← Login Register Change Mobile no.

Know Your OTR/Reference

Aadhaar No.*

Image Captcha Audio Captcha

Enter Captcha Code

Information

1. Student/Parent/Legal Guardian may use this option in case she/he has forgotten One Time Registration number (OTR)/Reference no.
2. OTR/Reference number can be retrieved with the Aadhaar number used during the registration process.
3. Students who has obtained reference numbers are required to perform face-authentication to obtain One Time Registration Number (OTR)
4. Face-authentication can be performed using NSP OTR App available on Google Play Store (Link).

Click on Submit button

OTR Details

OTR id	Applicant Name
2. <input type="text" value="XXXXXXXXXX"/>	<input type="text" value="XXXXXXXXXX"/>

After clicking on Submit button OTR gets displayed



OTR Login Form



Students

- ← Login
- Register
- Change Mobile no.

Login

New user? [Register yourself](#)

Enter OTR (One Time Registration) no.

[Forgot OTR?](#)

Password

[Forgot Password?](#)

Image Captcha

Audio Captcha

6SRNHV



Enter Captcha Code *

Cancel

Login

Student login tips

1. Student/Parent/Legal guardian must read the instructions carefully before registration.
2. Student/Parent/Legal is advised to fill all the required details carefully and check properly before submission as correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Enter correct OTR number as provided during registration. The unique identifier helps to verify identity and track application progress.
5. Keep your password confidential and avoid sharing it with anyone to protect your account security.
6. In case you forget your password, utilize the Forgot Password option to reset it.
7. Student/Parent/Legal is also advised to refer to National Scholarship Portal for regular updates.





Students

My Profile

My Profile

Profile Details

Change Password

Profile Details

OTR:- 24010000178137



Name V [redacted] a	Relation with Aadhaar Self
Mobile Number 9 [redacted] 4	Email Id g [redacted] m
Father's Name R [redacted] ta	Mother's Name S [redacted]
Gender M [redacted]	Aadhaar No. xxx [redacted]
eKYC-Face Auth Completed	Date Of Birth 02-05-1990
Aadhaar Seeding Not Seeded Check it now	

Popup in case seeded.

Your Bank Account is seeded with Aadhaar on NPCI Mapper.

OK

Popup in case not seeded.

Your Aadhaar is not seeded with your Bank Account. Contact your Bank branch for the same.

OK



OTR – Password Reset



Students

My Profile

My Profile

Profile Details

[Change Password](#)

Change Password

Current Password

Password

Confirm New Password

Image Captcha

Audio Captcha

HTR4MF



Enter Captcha Code*

Cancel

Update

Note:-

1. One Time Registration (OTR) is mandatory for applying for various scholarship schemes on National Scholarship Portal/other portals.
2. Active mobile number is mandatory for OTR.
3. Any wrong/false information may lead to rejection.
4. Student/Parent/Legal guardian is advised to submit her active mobile number and e-mail address in the OTR registration form. All correspondence/communication will be done on the submitted mobile/e-mail only.
5. Student is advised to refer to National Scholarship Portal for regular updates.





OTR – Change mobile no.

(Useful for students whose
communication mobile number is not
functional.)



Go to OTR Login page

Students

Click here

← Login Register **Change Mobile no.**

Login

New user? [Register yourself](#)

Enter OTR (One Time Registration) no.

[Forgot OTR?](#)

Password

[Forgot Password?](#)

Image Captcha

Audio Captcha

NZVNOD



Enter Captcha Code *

Cancel

Login

Student login tips

1. Student/Parent/Legal guardian must read the instructions carefully before registration.
2. Student/Parent/Legal is advised to fill all the required details carefully and check properly before submission as correction/editing will not be allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Enter correct OTR number as provided during registration. The unique identifier helps to verify identity and track application progress.
5. Keep your password confidential and avoid sharing it with anyone to protect your account security.
6. In case you forget your password, utilize the Forgot Password option to reset it.
7. Student/Parent/Legal is also advised to refer to National Scholarship Portal for regular updates.



Enter OTR No. > Get OTP > Enter Captcha Code > Click on Verify

Students



←
Login
Register
Change Mobile no.



1. Authentication

OTR no.
 Reference no.

Enter OTR (One Time Registration) no. *

Get OTP

Enter OTP *

Image Captcha
 Audio Captcha

MQN9RK ↻

Enter Captcha Code *

Cancel
Verify

Instructions

- Student/Parent/Legal Guardian can change mobile no. registered in student's OTR/ Reference no. on NSP using below steps:
1. Enter OTR / Reference no. against which registered mobile no. needs to be changed.
 2. Provide consent to use Aadhaar based OTP Authentication after clicking Get OTP button.
 3. After Successful Aadhaar based OTP authentication, system will prompt you to enter new mobile no. to be registered in OTR/ Reference no.
 4. Validate the new mobile no. through OTP authentication.
 5. After successful OTP authentication, new mobile no will be registered in OTR/ Reference no.



Enter New Mobile No. > Get OTP > Enter Captcha Code > Click on Update

← Login Register **Change Mobile no.**

1. Authentication

2. Update Mobile no.

4. Finish

2. Update Mobile no.

Enter New Mobile no.*

Enter OTP *

Image Captcha

Audio Captcha



Enter Captcha Code *

Cancel

Update

Instructions

Student/Parent/Legal Guardian can change mobile no. registered in student's OTR/ Reference no. on NSP using below steps:

1. Enter OTR / Reference no. against which registered mobile no. needs to be changed.
2. Provide consent to use Aadhaar based OTP Authentication after clicking Get OTP button.
3. After Successful Aadhaar based OTP authentication, system will prompt you to enter new mobile no. to be registered in OTR/ Reference no.
4. Validate the new mobile no. through OTP authentication.
5. After successful OTP authentication, new mobile no will be registered in OTR/ Reference no.



**Key Changes in KYC
registration process w.e.f
current Academic Year**



1. Face Authentication by NSP Face Auth mobile app:

- In previous AY, the INO and HoI were required to get their Biometric Authentication done at CSC Centers in presence of DNO/SNO. From current AY, CSC biometric utility (CSC BAU) has been replaced with NSP Face Auth mobile app available on Google Play Store.
- Now, face authentication of INO and HoI is mandated just after generation of KYC Registration No.
- Printing of KYC Registration Form will be enabled only after the successful face authentication of both INO and HoI users.
- Now, INO and HoI can perform their hassle-free face authentication from their android based devices at the ease of their homes.

The KYC Registration no. will be generated at the 6th step while applying for KYC.

The complete process flow of KYC Registration is available under **How To Fill Registration Form** tab under **INSTITUTE** section on NSP.

Institute KYC Registration Form

Step 6

Institute's KYC Registration Number AS202425755 has been generated. INO and HoI are advised to now complete Aadhaar-based Face Authentication using the NSP FaceAuth App available on Google Play Store. Once authenticated, the option to print the KYC Registration Form will be enabled on the web portal. After completing Face Authentication, Institutes may follow the below process flow to take the print of KYC Form.

Visit the NSP web portal > Go to Institutions > Click on Registration Form (Apply Now)

Back to Home



NSP application module is redesigned and meticulously crafted to provide smooth user experience. This new website UI design is powered by Material and Angular framework for quick response to users.

For reference relevant screens are presented below-

**Go to OTR Login page
and
enter OTR no. and
password**

Application Login

New user? [Register yourself](#)

Enter OTR (One Time Registration) No.

24030000336652 [Forgot OTR?](#)

Password [Forgot Password?](#)

Image Captcha Audio Captcha

eSG7Pu

Enter Security PIN *


eSG7Pu

Login


Student Login Tips

1. Student/ Parent/ Legal guardian must read the instructions carefully before registration.
2. Student/ Parent/ Legal guardian is advised to fill all the required details carefully and check properly before submission as correction/editing will not be allowed after submission.
3. Any wrong/ false information may lead to rejection.
4. Enter correct OTR number as provided during registration. The unique identifier helps to verify identity and track application progress.
5. Keep your password confidential and avoid sharing it with anyone to protect your account security.
6. In case you forget your password, utilize the Forgot Password option to reset it.
7. Student/ Parent/ Legal guardian is also advised to refer to National Scholarship Portal for regular updates.





Students




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My Profile

Profile Details

Profile Details



Test User

Gender: **Female**

Mobile Number: **7905263294**

Father's Name: **V[redacted]gh**

Guardian Name:

Aadhaar Number: **xxxxxxx3738**

eKYC Face Auth: **Completed**

OTR ID: **24[redacted]62**


Date of Birth: **0[redacted]7**

Email:


Mother's Name: **Test Mother**


Aadhaar Belongs to: **Father**

Aadhaar Seeding: **Not Seeded**



Students



Helpdesk 

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Apply Fresh

My Applications

Application Details

S.No	Application ID	Academic Year	Fresh/Renewal	Incentive/ Scholarship	Status	Action
1	HR202425000026901	2024-25	Fresh	Scholarship	Active	Process
2	LP202425000000095	2024-25	Fresh	Scholarship	Withdrawn	Process
3	TR202425000000096	2024-25	Fresh	Scholarship	Withdrawn	Process
4	HR202425000001101	2024-25	Fresh	Scholarship	Withdrawn	Process
5	INHR2425000000129	2024-25	Fresh	Incentive	Withdrawn	Process
6	JH202425000011518	2024-25	Fresh	Scholarship	Withdrawn	Process
7	CT202425000012798	2024-25	Fresh	Scholarship	Withdrawn	Process
8	DL202425000012917	2024-25	Fresh	Scholarship	Withdrawn	Process
9	DL202425000012963	2024-25	Fresh	Scholarship	Withdrawn	Process
10	KA202425000026401	2024-25	Fresh	Scholarship	Withdrawn	Process



Apply Fresh

Apply Fresh

My Applications

Academic Year 2024-25

Guidelines for filling application form on National Scholarship Portal

Brief instructions for filling up the Online Application Form are given below:

1. Student's eadhaar details will be auto-fetched for filling the demo-graphic details in the scholarship application form. In case student registering with EID or Parent Aadhaar, the details provided during the one-time registration would be pre-filled in the application form..
2. In case student has to change any demographic information (i.e., Name, Age and Gender) in her application form, the same is to be changed in Aadhaar first and then student has to perform her eKYC again to get the changes reflected in her OTR. Once the details are changed in OTR the same details will be shown in the application form. Please be aware that once the application is submitted, its details cannot be changed in that academic year.
3. In case of EID, no disbursement of scholarship would happen if Aadhaar is not submitted within one month.
4. Candidates are advised to fill their correct and active mobile number and e-mail address in the online application. All correspondence/ communication will be made through mobile/ e-mail only.
5. Scholarship disbursement will be done in Aadhaar Seeded Account on NPCI.
6. Applicability of required documents would be strictly as per the scheme guidelines. Please refer each scheme guidelines before applying for scholarship.
7. I am providing consent to fetch my eligibility details i.e. Caste, DoB, income, family details, disability details (if applicable) etc. from various government databases.
8. **State of Domicile:** Domicile state means the state in which student has her permanent address. Student is required to enter the domicile state correctly as the 'Application Id' allotted to her will be based on domicile state.
9. All scholarship payments will be made using Aadhaar Payment Bridge (APB) only.
10. **Scholarship Category:** Scholarship schemes are divided in following major categories described below (Students are required to select the relevant category based on their class/course in which they are studying):
 - a. **Pre-Matric Scholarship Scheme:** For students studying from Class 1st to Class 10th.
 - b. **Post - Matric Scholarship scheme/Top Class Scholarship Scheme/Merit Cum Means Scholarship Scheme:** For students studying from Class 11th, 12th and above including Courses like ITI, B.SC, B. Com., B. Tech, Medical /students studying top level colleges such as IITs and IIMs/ students doing Technical and Professional courses etc.
11. Student is advised to provide details of 'Annual Family Income' as per the Income Certificate issued by the Competent Authority in her scholarship application.

Undertaking By Applicant or Parent/Legal Guardian(In Case of Minor)

I Agree to the following:

- I have read and understood the guidelines for application form.
- I am aware that if more than one applications are found to be filled (Fresh or Renewal), all my/my child's/ward's applications are liable to be rejected.

I Agree



My Profile
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Apply Fresh

Apply Fresh

My Applications

Apply Fresh

Domicile State ▼
UTTAR PRADESH

Scholarship Category ⓘ ▼
Post Matric/Top Class/MCM

Application Type ⓘ ▼
Scholarship

Select

Scholarship ✓

Incentive

Instructions:

- I am aware that if more than one scholarship application applications are liable to be rejected.

Submit

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Apply Fresh

My Applications

Apply Fresh

Domicile State
Scholarship Category ⓘ
Application Type ⓘ

Instructions:

- I am aware that if more than one scholarship application is found (fresh or renewal), all my/ my child's/ ward's scholarship applications are liable to be rejected.

Submit

!

Warning

Do you want to Proceed....

OK

Cancel




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My Applications

Apply Fresh

My Applications



Please go to **My Applications** page to complete your application process.

OK

S.No	Application ID	Academic Year	Fresh/Renewal	Incentive/ Scholarship	Status	Action
1	New Application	2024 - 25	Fresh	Scholarship	Active	Process
2	UP20242500000000	2024 - 25	Fresh	Scholarship	Withdrawn	Process
3	TR20242500000000	2024 - 25	Fresh	Scholarship	Withdrawn	Process
4	HR20242500000000	2024 - 25	Fresh	Scholarship	Withdrawn	Process
5	INHR2425000000128	2024 - 25	Fresh	Incentive	Withdrawn	Process
6	JH202425000011518	2024 - 25	Fresh	Scholarship	Withdrawn	Process
7	CT202425000012798	2024 - 25	Fresh	Scholarship	Withdrawn	Process
8	DL202425000012917	2024 - 25	Fresh	Scholarship	Withdrawn	Process
9	DL202425000012963	2024 - 25	Fresh	Scholarship	Withdrawn	Process
10	KA202425000026401	2024 - 25	Fresh	Scholarship	Withdrawn	Process

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Students

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Apply Fresh

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S.No	Application ID	Academic Year	Fresh/Renewal	Incentive/ Scholarship	Status	Action
1	New Application	2024 - 25	Fresh	Scholarship	Active	Process
2	UP202425000000095	2024 - 25	Fresh	Scholarship	Withdrawn	Process
3	TR202425000000096	2024 - 25	Fresh	Scholarship	Withdrawn	Process
4	HR202425000000101	2024 - 25	Fresh	Scholarship	Withdrawn	Process
5	INHR2425000000128	2024 - 25	Fresh	Incentive	Withdrawn	Process
6	JH202425000011518	2024 - 25	Fresh	Scholarship	Withdrawn	Process
7	CT202425000012798	2024 - 25	Fresh	Scholarship	Withdrawn	Process



General Information
Academic Details
Application Specific
Scheme Available
Scheme Specific Details
Upload Documents

General Information

Test User

Academic Year	2024 - 25
Domicile State	UTTAR PRADESH
Scholarship Category	Post Matric/Top Class/MCM
Application Type	Scholarship

Personal Information ^

Name	Test User
Gender	Female
Date of Birth	05-07-2007
Father's Name	V [] h
Mother's Name	Test Mother

Permanent Address

State	UTTAR PRADESH
District	AGRA
Locality	<input checked="" type="radio"/> Rural <input type="radio"/> Urban <input type="radio"/> Other
Sub District	Bah
Village	Bah
House No./ Street No.	123
Pin Code	123456

Save as Draft
Save & Next



General Information
 Academic Details
 Application Specific
 Scheme Available
 Scheme Spec

Academic Details

Present Course/ Class Details

Institute UDISE/ AISHE/ NCVT Code

Select your Institute

Get your institute

Present Class/ Course:

Present Class/ Course Year:

Present Class Start Date:

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My Applications

Status:

Academic Details

General Information
 Academic Details
 Application Specific
 Scheme Available
 Scheme Specific Details

Institute UDISE/ AISHE/ NCVT Code

Select your Institute

Get your institute

General Information saved successfully



NSP - Help Desk



- NSP Helpdesk
- PFMS Helpdesk



- Students
- Institutions
- Officers
- Public



Announcements

The Portal is open for One Time Registration(OTR) for students [Apply now](#)

One Time Registration (OTR) is a unique number allotted to the student and is applicable for entire academic career on National Scholarship Portal.

OTR is required to apply for the scholarships on



Get your OTR

One Time Registration (OTR) is a unique 14-digit number issued based on the Aadhaar/Aadhaar Enrolment ID (EID) and is applicable for the entire academic career of the student.

OTR simplifies the scholarship application process, thereby eliminating the need of registration in each academic year.

OTR is required to apply for scholarship on National Scholarship Portal.

Apply now!



Helpdesk



NSP PFMS

[helpdesk\[at\]nsp\[dot\]gov\[dot\]in](mailto:helpdesk[at]nsp[dot]gov[dot]in)

0120 - 6619540
(8:00 AM to 8:00 PM on all days, except government holidays)

Getting help through email. Kindly send system generated complete screen shot with description of the issue faced.

NSP Call Center Support





FAQ – STUDENT



FAQ's Announcements Helpdesk

- Student
- Institution
- Officer



Students

Institutions

Officers

Public



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[Apply now!](#)



FAQ's



- One Time Registration (OTR) FAQ [Click here](#)
- Renewal Student FAQ [Click here](#)
- Standard Operating Procedures [Click here](#)



Thanks !

