

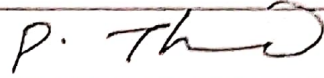
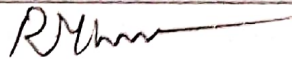
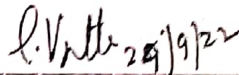
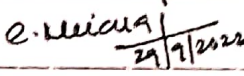

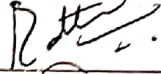
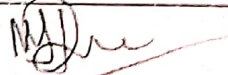
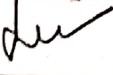
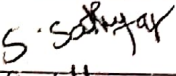
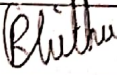
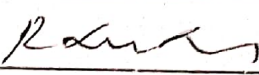

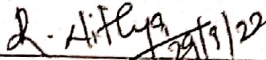
INTERNAL QUALITY ASSURANCE CELL

Dt: 29.09.2022

MINUTES OF THE 1st IQAC MEETING

The 1st IQAC meeting for the academic year 2022 – 2023 was held on 28.09.2022 at 11.00 am in Principal's chamber. Dr. P.Thamarai, Principal welcomed the members of IQAC and briefed about initiatives taken by GCT for the betterment of the institution and its stakeholders. Dr. R.Thenmozhi, Director, IQAC made a presentation on the Action Plan for the academic Year 2022-2023.

The following members were present for the meeting:

Sl.No.	Name	Signature
1	Dr.P.Thamarai, Principal, Convenor	
2	Dr.R.Thenmozhi, PCE, IQAC Director	
3	Dr.C. Vasanthayaki, PECE, Special Invitee (Sr. Professor)	
4	Dr.C.Meiaraj, PCE (CAS), Team Head- IQAC	
5	Dr.N. Nandhakumar, PME (CAS), Team Head- IQAC	
6	Dr.Sujatha Balaraman, PEEE (CAS), Team Head- IQAC	
7	Dr.J.C.Miraclin Joyce Pamila, PCSE (CAS), Special Invitee(NIRF Coordinator)	
8	Dr.S.Rathi, PCSE (CAS), Team Head- IQAC	
9	Dr.S.Sathyapriya, APCE, Library Officer	
10	Dr.R. Chithra, As.PCE(CAS), IQAC Co-Coordinator	
11	Prof.Surendran, APME, Member - IQAC	
12	Dr.A.Meena Kowshalya, APCSE, Special Invitee(ATAL Ranking coordinator), Member - IQAC	
13	Dr.R.Nithya, APIBT, Member - IQAC	

The following Action Plan was discussed in the meeting:

New initiatives in Curricular Aspects

- Industry 4.0 standard has revolutionized the manufacturing sector by integrating several technologies, such as artificial intelligence (AI), the Internet of Things (IoT), cloud computing, cyber physical systems (CPSs) and cognitive computing. Next curriculum revision (Curriculum 2023) of UG & PG programmes are to be aligned with industry 4.0.
- Few Professional Elective courses (2018 Regulations) in B.E. Degree Programme for 2021 batch shall be introduced in the focus areas of AI, IoT, CPSs, ML etc.
- Institution integrates crosscutting issues relevant to Professional Ethics, Gender sensitization, Human Values, Environment and Sustainability, into the Curriculum
- All UG and PG Programmes should have tie up with industries for promoting research and industrial collaboration (for Thesis guidance and to offer industry based elective)
- All UG and PG Programmes should offer Industry based elective. At least partial course delivery should be from the industry.
- Introduction of Professional Readiness courses as Value Added Courses

New initiatives in Teaching, Learning and Evaluation

- All UG department should offer Value Added Courses in II, III and IV year and the importance of which should be discussed in class committee meetings.
- Enrollment of at least 60% to 75% of students for value added courses in II, III and IV year.
- More number of activities like invited talks/seminars/hackathons/Quiz Programmes have to be carried out with industry representatives.
- Attempts to be made to enhance the skill sets of students in Complex problem solving.
- Student-centered /participatory learning activities [**Participatory learning techniques like Assignments (theoretical and practical), Brainstorming, Case studies, Community surveys, Field visits and Excursions, etc]**
- e-content development for Theory and Practical courses
- Introduction of Examination Reforms
- Laboratory manuals are to be prepared at three levels.
Level 1: Experiments as per syllabus
Level 2: New experiments beyond syllabus
Level 3: New experiments to support Fast learners

New initiatives in Research, Innovations and Extensions

- All the UG and PG Programmes should have inked at least 5 MoUs with industry.
(Target : One MoU in Two months per programme and 100 MoUs in college)
- Number of highly cited research publication is to be increased to 3 per faculty per annum.
(Target : 125 faculty x 3 = 375 Publications)
- Workshop/webinar on "Awareness of various strategies to boost citations" shall be organized
- Consultancy target has to be set on par with Top 75 NIRF institutions and attempts has to be made to create/enhance the industrial consultancy. Necessary workshops /seminars shall be organized for training teachers and staff for undertaking consultancy .
- All PG students should publish research articles/papers in peer reviewed journals.(Mandatory)

- All PG Programmes should organize a National Conference in the month of April / May every year.
- Attempt has to be made for coordinating National Accreditation Board for Testing and Calibration Laboratories (NABL) Accreditation activities to enhance Consultancy in all departments. workshop on NABL Accreditation of Laboratories shall be organized.
- To encourage students to undertake interdisciplinary projects.
- Inter-disciplinary competitions are to be conducted in the campus, which will also give impetus to the inter disciplinary projects.
- Laboratory manuals(New experiments) shall be sent for IPR

New initiatives in Infrastructure and Learning Resources

- Equipment new purchase and maintenance, Calibration, preventive and breakdown measures
- Purchase of Turnitin software for plagiarism checking
- Library usage hours by faculty and students shall be increased

New initiatives in Student support & Progression

- Capacity development and skills enhancement activities shall be organised for improving students capability
 1. Soft skills
 2. Language and communication skills
 3. Life skills (Yoga, physical fitness, health and hygiene)
 4. Awareness of trends in technology
- Organizing technical workshop, social workshop and encouraging student for sports
- Providing career guidance and counseling by industry people

New initiatives in Governance, Leadership and Management

- Faculty members shall be encouraged to enroll and successfully complete NPTEL /SWAYAM courses in alignment with the courses they are handling.
- All the departments should upload the respective department data(Faculty, students and infrastructure) in the college website monthly . Data should reach website coordinator on or before 5th of every month.
- Recognizing faculty contributions and honoring them by issuing Certificate of Appreciation
- Performance of Technical/Support Staff need to be evaluated annually

New initiatives in Institutional Values and Best Practices

- Certified auditors have to do green energy and environmental audits
- Senior faculty members shall focus on administrative, research and consultancy activities in order to promote better academic, research and entrepreneurship culture in the campus

To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices the following activities are proposed.

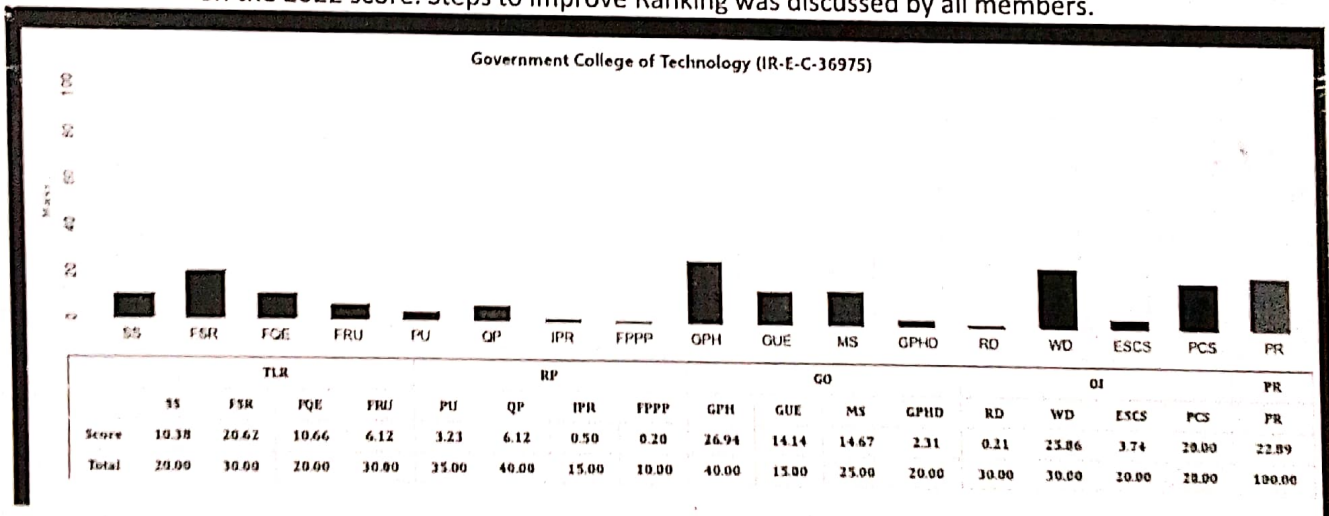
- B.E. Degree in Civil Engg, EEE, ECE Programmes need to apply for NBA Second cycle and B.E. degree in EIE Programme for first cycle of NBA Accreditation.
- Benchmarking exercise has to be carried out to fix the targets for improving NIRF Ranking and the same to be communicated to all Faculty members. Action Plan for every two months and

status about Target Attainment after two months are to be presented in Institutional Development Committee Meeting.

- Benchmarking exercise has to be carried out to fix the targets for improving ARIIA Ranking and the same to be communicated to all Faculty members.
- Benchmarking exercise has to be carried out to fix the targets for quantitative metrics in Self Assessment Report for NAAC and to be communicated to all Faculty members.

Dr.R. Thenmozhi, IQAC Director requested the members to express their views about the presentation made by her. The following suggestions were received from the members of IQAC.

- Dr.P.Thamarai, Principal mentioned about the updation of Student activities in the website.
- Dr. C. Vasanthnayaki, PECE, mentioned about the courses which are offered under Naan Muthalvan Scheme.
- Dr. C. Vasanthnayaki, PECE, mentioned about the initiative on collection of faculty data through Google Sheet.
- Dr. R. Thenmozhi, PCE, suggested about the introduction of Course on Gender Sensitization as General Elective in the Regulations 2023 and for 2021 batch, it is suggested to offer as a 2 credit value added course.
- Dr.S.Rathi, PCSE, discussed about the online feedback system for all stakeholders.
- Dr.R.Thenmozhi insisted the importance of purchase of Plagiarism Software.
- Dr. J. Miraclin Joice Pamila, PCSE briefed about the factors regarding NIRF Ranking based on the 2022 score. Steps to improve Ranking was discussed by all members.



Finally the above mentioned Action Plan was finalized. Finally, chairperson thanked the members for their active participation. The meeting came to an end at 12.45pm.

R. Thenmozhi
29.9.22
Professor & IQAC Director
Dr.R. THENMOZHI

P. Thamarai
29/09/22
Principal & Chairman
Dr. P. THAMARAI

Copy to: (1) All the HODs
(2) Team heads
(3) File

Government College of Technology, Coimbatore-641013
(An Autonomous Institution affiliated to Anna University, Chennai)

INTERNAL QUALITY ASSURANCE CELL
2nd Minutes of the meeting

Date : 28.11.2022

The second IQAC meeting was conducted in office of the COE on 28.11.2022 at 2.30pm
The following members were present for the meeting.

1	Dr. P. Thamarai	Principal	Principal	<i>P. Thamarai</i> 28/11/22
2	Dr. R. Thenmozhi	Professor/CIVIL	IQAC Coordinator	<i>R. Thenmozhi</i> 28.11.22
3	Dr. G. Janarthanan	Professor, Curriculum Development Cell, NITTTR, Chennai	Academic Expert	<i>G. Janarthanan</i> 28/11/22
4	Dr. J. Sreerambabu	PCE, TPGIT, Vellore	Academic Expert	<i>J. Sreerambabu</i> 28/11/22
5	Dr. S. Parivallal	Scientist, CSIR-SERC, Chennai	Alumni & R & D Expert	<i>S. Parivallal</i> 28/11/22
6	Dr. C. Vasanthanayagi	Professor/ ECE	Special Invitee	<i>C. Vasanthanayagi</i> 28/11/22
7	Prof. R. Rajendran	Professor/ Maths	Chief Faculty Advisor	<i>R. Rajendran</i> 28/11/22
8	Dr. S. Rathi	Professor/CSE	IQC - Team Head	<i>S. Rathi</i> 28/11/22
9	Dr. N. Nandakumar	Professor/Mech	IQC - Team Head	<i>N. Nandakumar</i> 28/11/22
10	Dr. N. Narmadhai	Professor/EEE	NBA Coordinator	<i>N. Narmadhai</i> 28/11/22
11	Dr. R. Rajeswari	Professor/EEE	IQC - Team Head	<i>R. Rajeswari</i> 28/11/22
12	Dr. C. Mejaraj	Professor/ Civil	IQC - Team Head	<i>C. Mejaraj</i> 28/11/22
13	Dr. O. Saranyz	Professor/ECE	IQC - Team Head	<i>O. Saranyz</i> 28/11/22
14	Dr. Sujatha Balraman	Professor/EEE	IQC - Team Head	<i>Sujatha Balraman</i> 28/11/22
15	Dr. S. Chithra	Asst. Professor/Civil	IQC - Team Member	<i>S. Chithra</i> 28/11/22
16	Dr. R. Chithra	Asso. Professor/Civil	IQAC Co-Coordinator	<i>R. Chithra</i> 28/11/22
17	Dr. T. Suguna	Asst. Professor/IT	IQC - Team member	<i>T. Suguna</i> 28/11/22
18	Dr. M. Muthuchelvam	Asst. Professor/Maths	IQC - Team Member	<i>M. Muthuchelvam</i> 28/11/22

The Principal and Chairman welcomed the members and informed about the importance of quality sustenance. All the members have discussed about the action taken on the minutes of the previous meeting.

Principal informed the IQAC coordinator to proceed the meeting. The IQAC Coordinator, Dr.R.Thenmozhi presented and discussed the following points with reference to all the criterias as mentioned by NAAC.

- To disseminate information on various quality parameters
- To coordinate the documentation of the various activities leading to quality improvement
- To coordinate the quality-related activities of the institution
- To coordinate in preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

CURRICULAR ASPECTS:

1. All BoS chairman are hereby informed to ensure the syllabus for 2022 Regulations is on par with Industry 4.0
2. Project Based Learning shall be given more importance while designing the curriculum.
3. During framing of Practical courses Open ended experiments shall be added.
4. Individual department shall organize workshops/brainstorming sessions to bring Curriculum and Syllabus 2022 in an organized manner.
5. As a pilot study few Programmes like Civil Engg, Computer Science and Engg and Information Technology shall implement CDIO model framework in Curriculum 2022. Based on the success of the strategy, other programmes shall implement in phased manner.
6. Attempt shall be made to create a CDIO workspace for conceiving an idea and doing a project.

TEACHING - LEARNING PROCESS:

1. In the beginning of the III semester, for all UG programmes mentor - mentee list is to be prepared and a copy should be submitted to IQAC.
2. The final Class Committee is to be held after a week of the last working day, without the student members, and it should be recorded.
3. Monthly twice (preferable 2nd and 4th Friday) Mentor - Mentee meeting should be conducted. Mentor - mentee report should be submitted in Class committee meeting to the HOD. The minutes of the meeting should contain student's name list(signed by student), report along with Geotagged photos.

4. Slow learner and Advanced Learners should be identified in First class committee based on first Unit Test Marks (50%) and previous semester CGPA(50%). The list should be submitted to respective HOD while submitting minutes of class committee. In the next class committee action taken for Slow and Advanced learners are to be submitted.
5. Department level 2 member QP scrutiny committee should be constituted to moderate the Unit Test questions. The check list for scrutiny will be provided by IQAC. (Refer www.gct.ac.in/IQAC). The committee is to be re-constituted every two years. One week before start of Unit Tests the course coordinators need to submit their questions to the committee for scrutiny. After moderation, HOD should attest the QP.
6. The check list for Course File preparation will be issued by IQAC. As per the list all course coordinators need to prepare the course file. Format is available in www.gct.ac.in under IQAC.
7. Lab inspection Report format is given by IQAC. All laboratory incharge faculty are hereby informed to take necessary action.
8. In all the department web page, the innovative teaching methodologies should be mentioned in www.gct.ac.in
9. Feedback from various stakeholders shall be obtained as mentioned below. Feedback forms available in www.gct.ac.in under IQAC.
 - Students feedback for Campus and Program specific facilities
 - Students feedback for Curriculum design and delivery
 - Students feedback about Teaching
 - Teachers feedback about Curriculum
 - Alumni feedback
 - Employer feedback about Curriculum design

RESEARCH AND INNOVATION :

1. Research promotion policy should be uploaded in college website
2. The conference and journal publications of all faculty members in soft form for the last 4 years (from June 2018) shall be collected and overall list shall be maintained.
3. Steps should be taken to encourage students to do interdisciplinary projects in class committee meetings etc.

GOVERNANCE AND SUPPORT :

1. Duties and Responsibilities for technical staff is discussed and given in Annexure.
2. As a quality enhancement measure, it is proposed to get Performance evaluation form for technical staff.

After the presentation, the following points were discussed by the members:

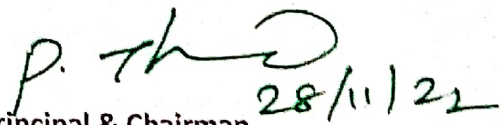
Suggestions by Internal Members:

1. Principal highlighted the introduction of Industry based value added courses in Naan Muthalvan Scheme. Also Principal advised to involve industry persons to handle industry based courses through MoU and insisted to display the departmental activities and Interdisciplinary projects in the college website.
2. Principal emphasized to put effort to increase the number of Publications and Patents in each department and also to carryout Interdisciplinary projects.
3. Dr. C. Vasanthanayaki insisted the functions of academic audit in respect of Faculty Competency, Student performance, Infrastructure improvement. Also she emphasized on the development of R & D policy for the institution. She also informed to record the H-index of the institution for the last 5 years. She also added about the inclusion of hours in time table for mentor mentee meeting and role of mentors. She also insisted to formulate separate mechanism of identifying slow learners in each department by the respective Head of the Departments.
4. Dr. R. Rajeswari emphasized the importance of appreciations and seed money given for interdisciplinary projects. Principal informed to get the BOG approval for the same and she added to issue a certificate to recognize the effort of students. All the members agreed for the same suggestion.

Suggestions by External Members:

5. Dr. G. Janarthanan insisted to appoint adjunct faculty to handle Value added courses for 10 hours per semester and also discussed about micro credit transfer. He also emphasized that the vision of college should synchronise with the vision of the Department.
6. Dr. G. Janarthanan insisted to link fast learners with Alumini for their further development. Principal added about the implementation of the same already in GCT.
7. Dr. G. Janarthanan insisted to develop ICT policy for the institution and Quality manual for each laboratory.
8. Dr. J. Sreerambabu discussed about the remedial measures to be done for the slow learners. He also insisted to handle extra hours for them beyond the working hours and the same may be included in the time table also.


Professor & IQAC Director
Dr.R. THENMOZHI


Principal & Chairman
Dr. P. THAMARAI

Government College of Technology, Coimbatore-641 013
(An Autonomous Institution affiliated to Anna University, Chennai)

INTERNAL QUALITY ASSURANCE CELL

Dt: 03.04.2023

MINUTES OF THE 3rd IQAC MEETING

The 3rd IQAC meeting for the academic year 2022 - 2023 was held on 29.03.2023 at 03.00pm in Principal's chamber. Dr. K.Manonmani, Principal welcomed the Heads of the Departments and Team Heads of IQAC and briefed about initiatives taken by GCT for the betterment of the institution and its stakeholders. Also Principal briefly discussed about the initiatives and works to be done towards the II cycle NAAC Accreditation. Dr. R.Thenmozhi, Director, IQAC elaborated about the steps to be taken for the NAAC Accreditation Process.

The following members were present for the meeting:

Sl.No.	Name with designation	Signature
1	Dr.K. Manonmani, Principal & Chairman	[Signature] 2/4
2	Dr.R.Thenmozhi, PCE & IQAC Director	[Signature] 3/4/23
3	Dr.J. Jeyanthi, PCE	[Signature] 3/4/23
4	Dr.K.Ramesh, PME(CAS)	[Signature] 3/4/23
5	Dr.N.Nandhakumar, PME(CAS)	[Signature] 3/4/23
6	Dr.T.Sekar, PME(CAS)	[Signature] 3/4/2023
7	Dr.C. Santhi, PECE	[Signature] 3/4/23
8	Dr.S.Srinivasa Moorthy, As.PPE	[Signature] 3/4/2023
9	Dr.V.Prasannamoorthy, PEEE(CAS)	[Signature] 3/4/23
10	Dr.J.C.Miraclin Joyce Pamila, PCSE(CAS)	[Signature] 3/4/23
11	Prof.R. Rajendiran, Prof /Maths	[Signature] 3/4/23
12	Prof. G. Ravindra Devi Revathy, As.Prof(CAS)/Physics	[Signature] 3/4/23
13	Dr.C.Sivasankari, Prof(CAS)/Chemistry	[Signature] 3/4/2023
14	Dr.R.Rajeswari, PEEE(CAS)	[Signature] 3/4/23
15	Dr.C.Meiaraj, PCE(CAS)	[Signature] 3/4/23
16	Dr. O. Saraniya, PECE(CAS)	[Signature] 3/4/23
17	Dr.Sujatha Balaraman, PEEE (CAS)	[Signature] 3/4/23
18	Dr. N. Narmadhai, PEEE (CAS)	[Signature] 3/4/23
19	Dr.R. Chithra, As.PCE(CAS) & IQAC Co-Coordinator	[Signature] 3/4/23
20	Dr. K.Rajupillai, AP/Maths	[Signature]
21	Dr.T.Suguna, Member, APIT	[Signature]

The following points were discussed in the meeting:

Agenda : 1 Curricular enrichment

- All the departments has successfully offering emerging area electives and value added courses.
- Awareness workshops are proposed for faculty and students in cutting edge technologies.

Agenda : 2 Quality Sustenance Initiatives

The IQAC has initiated Capacity Building to the staff and student community to obtain skills, improve Knowledge and retain the skills, knowledge and other resources needed to do their jobs competently or to a greater capacity to the community at large. In this regard, for the quality assurance and sustenance, the faculty members/club incharges are informed to organize the following list of events/programmes/conferences.

Sl. No	Name of the event/programme	Name of the faculty/dept/cell	On or before
1.	National Conference	All UG/PG programmes/ Cells	15 th May 2023
2	Gender sensitization programmes (Women employability, women's rights etc)	WEC, PoSH Cell	15 th May 2023
3	Workshop or Poster Presentation to commemorate Ambedkar Jayanthi	SC/ST Cell Dr.K.Ramesh(PME) Dr.C.Meiaraj, (PCE)	20 th April 2023
4	Extension activities in Environment Conservation. (Solid waste management, environment, green campus & Community health)	NSS/ Green club /YRC/ Rotract club/ PG Environment dept need to conduct programmes in college/villages towards community health.	30 th April 2023
5	As a part of the Nation Building drive, events on the theme 'Vigilance Awareness', 'Eradicate Corruption and Build New India' should be conducted by clubs/cells.	various clubs/cells	30 th April 2023
6	Green campus initiatives (Energy audit, Environment audit, Green audit)	Dr.J.Jeyanthi, PCE Dr. V. Prasanna Moorthy, PEEE (CAS), Dr.S. Murugan, Asso. PCE (CAS)	15 th May 2023
7	Workshops/seminars in emerging areas	All HoDs	15 th May 2023
8	Programmes like awareness on water and sanitation among the rural population.	Environment dept/ Green club /YRC /Y's men club/ Rotract club	30 th April 2023
9	Conduct of Research Conclave at Institute level	Dr.R.Rajeswari & her team IQC Team for R&D	15 th May 2023
10	Awareness workshop on National Education Policy 2020 to students	Dr.O. Saranya & her team (Criteria 5 - Student support)	25 th April 2023
11	Leadership development /Personality development Programmes	Dr.Sujatha Balraman & her team	25 th April 2023
12	Community Development Programmes for skill development of youths in rural areas	All clubs/departments	25 th April 2023
13	Awareness programmes are to be	NSS/ Green club /YRC/	30 th April 2023

conducted on the thrust areas namely, water, food, healthcare and sustainable energy.	Rotract club/ PG Environment dept need to conduct programmes in college/villages towards community health.
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Agenda :3 Quality Initiatives in Teaching (NBA, OBE, NEP 2020)

- All the departments has successfully implemented Outcome Based Education (OBE) for all UG and PG programs and respective HODs will continue to monitor its implementation.
- Relevant technical UG and PG Programs (under AICTE) are planned for NBA Accreditation
- Awareness workshops are proposed for faculty and students in OBE and in NEP 2020.

Agenda :4 Research performance

- All HODs are requested to review their research performance data and come up with ways to improve the Citations as it plays a vital role in NIRF rankings.
- All Authors are encouraged to have ORCID, Google Scholar and ResearchGate profiles.
- All publications to be showcased on ResearchGate and Google Scholar.

Agenda :5 NAAC 2nd cycle Accreditation

As NAAC first cycle period gets expired on 1.11.2023, IIQA and SSR submission to NAAC is to be done. All departments are requested to submit the data in time following the circulars. IQAC will prepare templates and coordinate the data collection, verification and uploading into the NAAC portal

IQAC Coordinator Dr. R. Thenmozhi briefed about the process of applying for 2nd cycle of NAAC Accreditation. After due deliberations, it was decided to upload the IIQA on or before 15th May 2023 and the draft SSR should be prepared on or before 15th May 2023. For the preparation of SSR the time line is fixed as mentioned below.

Sl. No	Description of the item	Prepared by (Target date)	Checked by (Target date)
1	1 Executive summary		Dr. C. Santhi, PECE (25.04.2023)
	1.1 Introduction	Dr. Latha Venkateswari (20.4.23)	
	1.2 SWOC	Dr. Narmathai (20.4.23)	
	1.3 criteria wise summary	Respective IQC Team Heads(20.4.23)	
2.	Institutional Distinctiveness from Departments	All the HoDs (13.4.23)	Dr. J. Jeyanthi, PCE (17.4.23)
3	Structured Feedback to design and review the syllabus(students, Teachers, Employers, Alumni)	Dr. Muthuchelvam through all Program Coordinators (25.4.23)	Dr.S. Rathi, PCSE (25.4.23)
4	Institutional preparedness for NEP	Dr.S. P. Jeyapriya, PCE (13.4.23)	Dr.R. Thenmozhi, PCE (17.4.23)
5	Evaluative report of the departments	Program Coordinators 17.4.23	Respective HODs 18.4.23

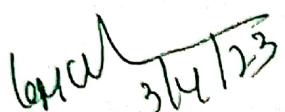
6	Profile and IQA	Dr. R. Chithra, As. PCE (13.4.23)		Dr.R. Thenmozhi, PCE (17.4.23)
7	Quality Indicative Frameworks (Respective IQC teams)	Criteria:1	20.4.23	Dr.R. Thenmozhi, PCE (20.4.23)
		Criteria:2	20.4.23	Dr. J. Jeyanthi, PCE (25.4.23)
		Criteria:3	12.5.23	Dr. J. Jeyanthi, PCE (17.5.23)
		Criteria:4	15.4.23	Dr.R. Thenmozhi, PCE (17.4.23)
		Criteria:5	12.5.23	Dr.C.Santhi, PECE (15.5.23)
		Criteria:6	30.4.23	Dr.V.Gopalakrishnan,PEEE (3.5.23)
		Criteria:7	20.4.23	Dr.R. Thenmozhi, PCE (21.4.23)

Agenda :6 Any other matter

- Principal informed all HODs and members to submit the duly signed detailed reports on activities/Workshops/Awareness Programmes/field visits with details of beneficiaries and geo tagged photos to IQAC coordinator. She added that all the HoDs to maintain Event Register for the academic activities and which should be countersigned by the Principal every month.
- IQAC Coordinator informed all the members about the significance of library usage hours and Principal added to take action for insisting the UG and PG students in class committee meetings etc.
- IQAC Coordinator informed all HODs about the inclusion of value added courses in curriculum in the themes like Gender sensitization, Environment, Sustainability, Professional Ethics, Human Values and also mentioned about the celebration of Nationally important days like Energy day, Water day, Internet day etc.
- All the HoDs are hereby informed to nominate one senior faculty member for NAAC Department Coordinator from each department as a single point of contact to collect/verify the data for the period 2023 - 2025.
- Decided to prepare the mentor mentee list by the beginning of the semester.
- Decided to observe the NCC day, NSS day, World AIDS day, National Energy Conservation day, Internet day, World Environment Day etc by various clubs/ cells/ departments.

Principal informed all the members to kindly stick on to the dates mentioned. Finally, Principal thanked the members for their active participation.


Professor & IQAC Director
Dr.R. THENMOZHI


Principal & Chairman
Dr. K. MANONMANI

Copy to: (1) All the HODs
(2) Team heads through HODs
(3) College website
(4) File

Principal
Government College of Technology
Coimbatore -641 013.