**GOVERNMENT COLLEGE OF TECHNOLOGY, COIMBATORE-641013**

**DEPARTMENTAL AUDIT**

**CHECK LIST FOR EVALUATION OF COURSE FILE (THEORY)**

Course Code :

Course Name :

Name of the Faculty :

Name of the Department :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No.** | **CONTENT** | **ATTACHED IN FILE** | | **REMARK** |
| **Yes** | **No** |
| 1 | Vision, Mission of Institute and Department |  |  |  |
| 2 | POs, PEOs, PSOs |  |  |  |
| 3 | Syllabus |  |  |  |
| 4 | List of Students |  |  |  |
| 5 | Course Plan |  |  |  |
| 6 | Time Table |  |  |  |
| 7 | Unit Test, Assignment and Quiz / Tutorials / Case Studies Questions with Answer Key and Scheme of Evaluation |  |  |  |
| 8 | Assessment of Unit Test, Assignment and Quiz / Tutorials / Case Studies (Samples of Answer script) |  |  |  |
| 9 | Details of Content beyond syllabus |  |  |  |
| 10 | Details of Attendance |  |  |  |
| 11 | Continuous Assessment Marks (with split up details) |  |  |  |
| 12 | CO-PO attainment of the course  (20% Weightage for Course Exit Survey)  (40% Weightage for Internal Mark)  (40% Weightage for External Mark) |  |  |  |
| 13 | Result Analysis  No. of students Cleared in current semester  No. of students Reappeared in current semester |  |  |  |
| 14 | Gap Analysis |  |  |  |
| 15 | End Semester Question Paper with key |  |  |  |
| 16 | Course End Survey ( 5 Samples) |  |  |  |

**Signature of the Faculty In-charge**

**Departmental Audit Members**

**Head of the Department**